Bursar Primary Academy

Acceptable Use Policy for Pupils

I am responsible, trustworthy and safe.

Early Years and Key Stage 1

- I keep my personal information private.
- I only go on a device or online with an adult.
- I only click on links and buttons with permission from an adult.
- I am kind online.
- I will tell an adult if something online makes me unhappy or worried.

Key Stage 2

- If I need to bring my mobile phone into school, I hand it in to a member of staff on the school gate and then collect it at the end of the day from the office.
- I do not bring other devices to school.
- I keep my personal information and password private.
- I only look at my own files.
- I do not change the settings or download software.
- I log off when I have finished using a device.
- I only use the internet with permission from an adult.
- I only use links, websites and search engines that an adult has chosen.
- I do not use my personal email, social networking or messaging sites.
- I know that not everything or everyone online is honest or truthful.
- I know that people I meet online could be strangers.
- I am kind online.
- I never record or post people's images on the internet without their permission.
- If I see anything unsuitable I will tell an adult immediately.
- I do not pretend to be anyone else.
- I will tell an adult if something online makes me unhappy or worried.

I know that failing to follow these rules may mean I am not allowed online or to use school devices.

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